

INFORMATION NEEDED TO REQUEST A BID BOND

COMPANY: _____

DATE OF BID: _____

OWNER: _____

JOB DESCRIPTION: _____

BID BOND AMOUNT/PERCENTAGE: _____

SPECIAL BID BOND FORM (CIRCLE YES OR NO?): _____
(IF YES PLEASE ATTACH)

AGREEMENT OF SURETY REQUIRED (CIRCLE YES OR NO?) _____

IS THERE A FORM? IF YES PLEASE ATTACH: _____

COMPLETION TIME: _____

LIQUIDATED DAMAGES: _____

BID ESTIMATE: _____

COMMENTS: _____

***PLEASE ATTACH A COPY OF BID SPECIFICATIONS (Invitation to Bid, any Pages Pertaining to Bid Security, Performance/Payment Bond Requirements & Insurance Requirements)**

***PLEASE ATTACH COPY OF Performance/Payment Bond Forms if provided with specs**